



**Approved
7-21-2015**

ROCKLIN ACADEMY
FAMILY OF SCHOOLS
Board Meeting Minutes
Meeting Held 6550 Lonetree Blvd.
6:30 p.m., Monday, June 29, 2015

Voting Members: Chairman Doug Johnson, Adam Schwarz, Pat Teilh and Larry Stieber

Voting Members Absent: Rick Miller

Visitors: Kim Dvorak, Jake Rosenburg, Jillayne Antoon, Donna Jenkins, John Reedy, Rocio de Valk, Iva Calhoon, Stephanie Brown, Donald Piet, Sharon Suggs, Elvie Van Kempen, Tiana Evans, DeDe Aguire

Staff Present: Leslie Coffee, Wendy Mitchell, Donna Walsh, Mary Howe, Greg Mahaffey, Scott Crosson, Gregg Mosses and Miken Dayton

Call to Order: The meeting was called to order at 6:34 p.m.

III. Hearing of Visitors: PSP President, Donna Jenkins, reported that \$26,000 was given by the PSP for WSCA construction that will go towards the shade structure and stage.

IV. Board Member Comments: None

V. Consent Agenda

- a. Field Trip Approval
- b. California Energy Commission Resolution

The consent agenda was passed. Schwarz/Tielh (4-0)

VI. Administrative Reports

Verbal Updates: None

VII. Committee Reports

Verbal Updates: None

VIII. Information/Action Items

(a) Preschool Update and Approval of Handbook

Mary Howe was introduced to the Board of Directors. An update on the progress of the preschool was given. The handbook was approved. Stieber/Schwarz (4-0)

(b) RAFOS Application Enrollment Process

Donna Walsh, registrar, explained to the Board the new system the administration is recommending for the organization's enrollment and application process. Adoption of SchoolMint, a system that will help streamline and standardize the process across the organization, was recommended. This application will contain a portal where parents can view their child's placement on the waiting list which then will eliminate the need for a rolling wait list. This is the standard procedure for most charters across the state.

(c) Teacher Members of the Board of Directors

The nominees, Rachel Lewis, Trisha Smith, and Leslie Levine McGhie were accepted by the Board as Teacher Members of the Board of Directors. Teilh/Schwarz (4-0)

(d) Annual Giving

Phil Spears reported on the first year of the Annual Giving Campaign. The PSPs and Fundraising Committee are in full support of the campaign and are moving forward for the 2015-16 school year. The actual dollars received was \$183,786.26. The actual dollars pledged was \$197,209.31.

(e) Math Adoption

Wendy Mitchell presented the curriculum selection process and identified math curriculum for grades 7 and 8 to the Board. The identified curriculum, Engage New York, published by Eureka math will replace the Digits curriculum which was adopted in the 2014-15 school year. Early on in the school year, it was apparent that Digits did not meet the rigor of Common Core and was not teacher or student friendly. A team of administrators, teachers, and Math Instructional Coach, Kristel Kamrar analyzed three potential programs. Using the toolkit developed by PCOE as her guide, Kristel Kamrar, scored the programs resulting in Engage NY scoring the highest. This adoption would lead us to a consistent K-8 math program. Gregg Moses presented the math implementation for the high school program. The PCOE CCSS math workshops guided Western Sierra to move towards the integrated math process. Western Sierra chose to review CPM and Carnegie math programs as well. Both curricula are closely aligned to CCSS and have similar methodology. Using the toolkit, the team compared the two programs and Carnegie was selected based on the review. The math department will be implementing parent surveys throughout the year. The Board adopted the math program and the associated costs. Schwarz/Stieber (4-0)

(f) Memorandum of Understanding with Newcastle for Gateway

There will no longer be an MOU with Newcastle for Special Education. This enhances the organization's special education budget. Also added to the MOU this year, was information regarding the organization becoming its own LEA. Phil Spears stated that Newcastle may have other fees and he sought direction from the Board in regards to the MOU. Doug Johnson stated that he trusted Phil and his discretion.

(g) Attendance Policy

The organization is currently getting credit for 97.01% ADA, a very high return. The draft attendance policy presented to the Board included information on truancy. A report on attendance was presented to the Board. The schools have saved the organization a significant amount of money through their completion of ISPs. Phil suggested a possible incentive program to help schools save money. The money lost last year due to absences was over 450K.

(h) Parent/Student Handbook Adoption

The principals submitted the 2015-16 handbooks and the Board approved their adoption. Teilh/Stieber(4-0)

(i) Later Gator Parent/Student Handbook

Jillayne Antoon introduced Leslie Coffee, Director of The Later Gators program. Next year's plans include art, a movie club and STEM. The handbook was adopted. Teilh/Stieber (4-0)

(j) Memorandum of Understanding and Facility Use Agreement with RUSD

Thea administration met with RUSD for a discussion of the 2015-16 MOUS. A few items are changing. The organization will be paying monthly rather than annually now that there are no state deferrals. Plans are being made for a digital library which would eliminate the need to share a library and the associated costs with RUSD. The administration would prefer to invest in a digital library for the campuses. Miken Dayton and Jake Rosenburg stated their preference was to have a wide selection of books available to children that are non-digital. Dayton encouraged the Board to ask the teachers as well. Schwarz/Teilh (4-0)

(k) Planning for Future Growth

The administration opened the conversation regarding moving grades 7-8 to Gateway, which would allow the Western Sierra enrollment to grow. Following this meeting, the organization will inform parents of the direction the organization seeks. Doug Johnson expressed his preference for a 9-12 campus in that it would strengthen the 9-12 program at Western Sierra as well as the 7-8 experience. He seeks input from our stakeholders and parents. Scott Crosson requested that we also consider the teachers who have multi-subject credentials who would have to change to single subject. Miken Dayton requested more time regarding this change because of limited information put out to teachers. Doug Johnson stated that the conversation needed to occur at the Board level before it could be shared with the shareholders, and that their input and opinions would be sought.

The meeting adjourned at 8:06

**Respectfully submitted,
Nicole Alldredge**